

**DODGE COUNTY  
AUDIT COMMITTEE MEETING  
127 E. OAK STREET  
COUNTY BOARD ROOM, 4<sup>TH</sup> FLOOR, ADMINISTRATION BUILDING  
JUNEAU, WI 53039  
October 13, 2016**

By roll call, members present: Bennett, Greshay, Hilbert, Nickel and Stousland. Also present was Mary Muskovitz, Administrative Assistant, Makenzie Drays, Senior Accountant and Mrs Dan Hilbert.

Members absent: None

Meeting called to order at 8:00 a.m. by Chairman Nickel

Muskovitz certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Public Comment: None

Motion by Greshay, seconded by Hilbert to approve the minutes of September 29, 2016. Motion carried.

Committee member reports: None

New Business: A listing of proposed 2017 Audit Committee Meeting Calendar was handed out.

Old Business: At the September 29, 2016 Audit Committee meeting members had questions or requests on the following item:  
Digger's Hotline – Discussion on why we pay for service and at next meeting present information on

US Bank Purchase Card Review of September Department Head purchases:

Smith, Sheriff – Cardiac Science

Freber, Building Maintenance – Hardware Hank

Barrington, District Atty – Osthoff Resort & Holiday Inn Stevens Point

Schoebel, Medical Examiner – I \*Classic Plastics Corp

Hooper, Clearview – Leading Age MTG LS M

Field, Highway – Dunhams, Dollar General, Piggly Wiggly

Mueller, Child Support – Officemax

Streblow, IT – Meridian IT Inc

Nofsinger, Building Maintenance – Hardware Hank

All of the above had backup documentation in File Director with the exception of both of Barrington's and Schoebel. Followup at next Audit Meeting.

A question was raised on whether Clearview solicits bids/quotes and checks on other vendors for competitive pricing. Motion by Stousland, seconded by Hilbert to allow payment of Clearview vouchers Batch #191851 in the sum of \$41,107.68 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Hilbert, seconded by Greshay to accept the payment of Employee Expenses on Payroll check dated 10/07/2016 for \$10,268.88 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Greshay, seconded by Hilbert to allow payment of the Batch #191756 for \$109,341.14 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Hilbert, seconded by Bennett to accept the payment of Miscellaneous vouchers paid in the Amount of \$5,753.84 for Batches #191559 and 191604 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

The next regular meeting of the Audit Committee is scheduled for November 10, 2016 at 8:00 a.m. in Room 4A

Motion by Stousland, seconded by Hilbert to adjourn. Motion carried. Meeting adjourned at 8:35 a.m.

Respectfully submitted,

Secretary  
Glenn Stousland

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.